



**UNITED REPUBLIC OF TANZANIA
MINISTRY OF NATURAL RESOURCES AND TOURISM
NATIONAL COLLEGE OF TOURISM**
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ALMANAC 2024/2025

Summarized Schedule of Major Events 2024/2025 Academic Year

OCTOBER, 2024	
7 th October, 2024	Departmental Academic Meeting
14 th October, 2024	Mwalimu Nyerere Day
15 th October, 2024	Opening of Technical Institutions and Universities offering Certificate and Diploma Programmes for Academic Year 2024/2025
7 th October – 30 th November, 2024	Registration of students reported for studies in 2024/2025 into NACTVET system
7 th - 25 th October 2024	Online Transfer for Continuing Students
7 th - 19 th October, 2024	Inter transfer across programmes for selected applicants
20 th – 25 th October, 2024	Verification and Confirmations of inter transferred students across programmes
21 th - 24 th October, 2024	62 th MAB Meeting
NOVEMBER, 2024	
13 th November, 2024	The 1 st ICT Steering Committee
25 th - 29 th November, 2024	Conduct of Continuous Assessment Tests
DECEMBER, 2024	

5 th December, 2024	Convocation day for 2023/2024
6 th December, 2024	Graduation Day for 2023/2024
9 th December, 2024	Independence Day
15 th December, 2024	Departmental Academic Meeting
25 rd December- 1 st January, 2025	Christmas and New Year Holiday
24 th December, 2024	Christmas Eve
25 th December, 2024	Christmas Day
26 th December, 2024	Boxing Day
JANUARY, 2025	
1 st January, 2025	New Year's Day
2 nd January, 2025	Semester I Resumes
12 th January, 2025	Zanzibar Revolutionary Day
8 th - 12 th January, 2025	Submission of Semester I Examination questions for 2024/2025 Academic Year
19 th January, 2025	Departmental Academic Meeting
22 nd January- 26 th January, 2025	Moderation of Semester I Examinations for 2024/2025 Academic Year
22 nd January 2025	Release of examinations Time table
27 th January, 2025	End of Practical Training Excursions
FEBRUARY, 2025	
3 rd February, 2025	Study break begins
7 th February, 2025	Study break ends
10 th February, 2025	Beginning of Semester I Examinations for 2024/2025 Academic Year
14 th February, 2025	End of Semester I Examinations for 2024/2025 Academic Year

15 th February – 21 th February, 2025	Marking of Semester I Examinations 2024/2025 Academic Year & Uploading of results on SARIS
24 th February, 2025	Departmental meeting and publishing of provisional results.
24 th February, 2025	Release of examinations Time table for Supplementary and Special Examinations
24 th -28 th March, 2025	63 th MAB Meeting
MARCH, 2025	
1 st – 30 th March, 2025	Submission of updates through the institution Pannel on the student admission guide book for academic year 2025/2026
3 rd – 7 th March, 2025	Semester I Supplementary and Special Examinations for 2024/2025 Academic Year
4 th March-23 rd May, 2025	Uploading of Semester I and Semester II Examination Results for 2024/2025 for September and March Intakes respectively Submission of printed Examination Results to NACTVET for Verification
8 th -14 th March, 2025	Marking, Uploading and approval of provisional results of Supplementary and Special by departments
17 th March, 2025	Departmental meeting and publishing of provisional results.
19 th March, 2025	Approval and publishing of first semester Supplementary and Special Examinations by NCT Examination Committee.
21 st March, 2025	Departmental Academic Meeting
24 th March, 2025	Beginning of semester II 2024/2025 Academic Year
28 th March, 2025	The 2 nd ICT Steering Committee
APRIL, 2025	
1 st April, 2025	Eid El Fitri Holiday

7 th April, 2025	Karume Day
14 th – 24 th April, 2025	Study Tour (Long Trip)
18 th April, 2025	Good Friday
20 th April, 2025	Easter Day
21 st April, 2025	Easter Monday
25 th April, 2025	NCT Career Day
26 th April, 2025	Union Day
MAY, 2025	
1 st May, 2025	International Labour Day
26 th – 30 th May, 2025	Conduct of Continuous Assessment Tests
26 th – 30 th May, 2025	64 th MAB Meeting
JUNE, 2025	
7 th June, 2025	Eid al-Adha
20 th June, 2025	The 2 nd NCT Quality Assurance Committee Meeting
16 th -20 th June, 2025	Submission of Semester II Examination questions for 2024/2025 Academic Year
23 rd June, 2025	Departmental Academic Meeting
24 th – 29 th June 2025	Moderation of Semester II Examinations for 2024/2025 Academic Year
24 th June, 2025	Release of time table for examinations semester II, 2024/2025
26 th June, 2025	The 3 rd ICT Steering Committee
JULY, 2025	
1 st - 4 th June, 2025	Study Break week
7 th July, 2025	Saba Saba Day

8 th July, 2025	Beginning of Semester II Examinations 2024/2025 Academic Year
15 th July, 2025	End of Semester II Examinations 2024/2025 Academic Year
15 th -20 th July, 2025	Marking of semester II examinations 2024/2025 Academic Year & Uploading of results on SARIS
21 st July, 2025	Departmental meeting and publishing of provisional results
21 st July, 2025	Release of time table for supplementary and special examinations.
22 nd – 27 th July, 2025	Field Attachment Allocation
23 rd July, 2025	Beginning of Industrial Training
28 nd July 2025	Beginning of Supplementary and special examinations for semester II, 2024/2025 academic year
AUGUST, 2025	
1 st August, 2025	End of Supplementary and special examinations for semester II, 2024/2025 academic year
2 nd – 8 th August, 2025	Marking and uploading of Supplementary and special examinations for semester II, 2024/2025 academic year on SARIS
7 th August, 2025	The 1 st NCT Quality Assurance Committee Meeting
8 th August, 2025	Farmers' Day
11 th August, 2025	Departmental meeting and publishing of provisional results for supplementary, special and field results
13 th August, 2025	Approval and publishing of results by Examination Committee.
1 st – 15 th September, 2025	Assessment of field attachment
25 th August - 15 th September, 2025	<ul style="list-style-type: none"> • Uploading of Semester II Examination Results for September intake 2024/2025 Academic Year • Submission of hard copies of Examination Results

25 th - 29 th August, 2025	65 th MAB Meeting
16 th September, 2025	The 4 th ICT Steering Committee
OCTOBER, 2025	
10 th October, 2025	End of Field Attachment

BUDGET PREPARATION ROADMAP FOR THE FY 2025/26

S/N	Activities	Level	Timeframe	Responsible personnel
1.	Preparation of vote plan and budget	Units	4 th to 15 th November, 2024	Units holders
2.	Submission of vote/sub-vote Budgets to the Office of Planning	Units	15 th November, 2024	Units' holders
3.	Scrutiny and compilation of Units budgets	Budget Committee secretariat (BCSe)	18 th November, to 30 th November, 2024	DPPFA and PDM
4.	Submission of the draft budget to the Budget committee	Budget Committee (BC)	2 nd December, 2024	PDM
5.	Scrutiny of draft budget	BC	09 th to 14 th December, 2024	Principal
6.	Submission and presentation of draft budget to Workers Council	BC	16 th December, 2024	Principal
7.	Submission and presentation of draft budget to the Planning and Finance committee (PFC)	PFC	20 th January, 2025	Principal
8.	Submission and presentation of draft budget to the MAB	MAB	24 th January, 2025	Principal
9.	Submission of College Budget to MNRT, TR Office and MoF	Management	27 th January, 2025	Principal
10.	Receiving of budget ceilings from the Government and review of budget	Management	February, 2025	Principal
11.	Scrutiny of the College Budget	MNRT, MoF and TRO	February, 2025	Principal
12.	Entering the budget into Plan Rep system	Management	February, 2025	Principal
13.	Refining the College Budget and submission to MNRT, MoF and TR	Management	March to April, 2025	Principal
14.	Preparation and submission of Units action plans and cash flows to Planning Office	Management	May, 2025	HOD/UNITS
15.	Compilation and submission of action and cash flow plans to MNRT	Management	June, 2025	Principal